

Hustisford School District

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Heather Cramer

Principal

Business and Finance Committee Meeting Minutes of Tuesday, September 6, 2022

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, September 6, 2022, at 4:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Steve Weinheimer, Chair; Lisa Bosse, member; Heather Cramer, District Administrator; and Jessica Holtz, Director of Financial Services.

New Business:

- Budget Update –The auditors were in-district in mid-August. Mrs. Holtz is still working through the final steps with them to finalize everything. The district once again will receive the Get Kids Ahead Initiative Grant for \$15,000. The district was awarded \$34,700 in back-to-school supplemental aid. We will be ending the 20-21 budget cycle in the positive. The district worked to ensure that funds would be put into fund balance. We will have positive balances moving into the new budget cycle.
- Facilities Planning—The committee heard about the staff engagement session. The committee also discussed the upcoming community engagement session on Wednesday, September 14.
- HVAC Update—Mrs. Cramer updated the committee on the continuous issues surrounding the HVAC systems in both buildings. The elementary is temporarily cooling. A special thank you to Rol-Aire in helping to get the district a new compressor in a short time.
- Staffing—Mrs. Cramer updated on the two resignations that will be on the board agenda. She also updated that a custodial position is still open. All other positions have been filled and are going well. The basketball position interview will happen shortly. The district first needed to ensure that classroom positions were filled and that was the main focus.
- Donations to the District—Mrs. Cramer updated on a tech ed. donation received from Xcel Tooling in Iron Ridge. The committee also discussed the sign at the HS and how to move forward with the disposal of the sign.
- School Safety Plan—Mrs. Cramer updated the committee with the changes within the school safety plan. The only changes were in numbers of students and staff as well as the chain of command within the plan. The SSP will be on the September agenda for consideration of approval.